

NATIONAL SECURITY COUNCIL WASHINGTON, D.C. 20506

April 22, 1982

MEMORANDUM FOR Nancy Bearg Dyke

Assistant to the Vice President for National Security Affairs

L. Paul Bremer III Executive Secretary Department of State

David Pickford Executive Secretary Department of the Treasury

Lt.Col. Robert P. Meehan Assistant for Interagency Matters Office of the Secretary of Defense

Raymond Lett Executive Assistant to the Secretary Department of Agriculture

Jean Jones Director, Executive Secretariat Department of Commerce

William V. Vitale Director, Office of the Executive Secretariat Department of Energy

William Schneider Associate Director for National Security and International Affairs Office of Management and Budget

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Executive Secretary Central Intelligence Agency

Dennis Whitfield Executive Assistant to the USTR

Roger Porter Special Assistant to the President for Policy Development

James Burnham Special Assistant to the Chairman Council of Economic Advisers

Charles F. Stebbins Executive Assistant to the Chairman Joint Chiefs of Staff

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Daniel Brown Chief of the Executive Secretariat International Communications Agency

SUBJECT:

Meeting of the Versailles Economic Summit Senior Interagency Group, April 28, 1982, 4:00 p.m., Room 305, OEOB

There will be a meeting of the Senior Interagency Group for the Versailles Summit preparations on Wednesday, April 28, 4:00 p.m. in Room 305, of the Old Executive Office Building.

The agenda for the meeting will include:

- -- debrief on the latest Summit preparatory meeting in Ramboulliet, France on April 24-25
- review of the status of materials being prepared for the President's briefing book
- -- discussion of preparation of the press book for the Versailles Summit.

Please call in name of participants to Henry Nau (395-6961).

Michael O. Wheeler Staff Secretary